



We Are Hazza Theatre School T&C's

[www.wearehazza.com/theatreschool](http://www.wearehazza.com/theatreschool)

**Collection:** Please make sure your child is picked up on time. You should also inform a member of staff prior to collection if anybody other than yourself will be collecting them.

**Absence or Lateness:** Please ensure you let a member of staff know if your child is going to be late or unable to attend a session ASAP. For advance absence please email our team (holiday etc..) if it is on the day/ during class time, please text our number provided so our class teachers can access it. Our teachers do not have access to email during class time.

**Uniform:** It is not mandatory for students to wear a specific uniform. All students must be in practical clothing that is easy to move in, appropriate footwear (trainers) with long hair tied back. If your child arrives to class in clothing that isn't suitable or their hair not tied up, they unfortunately will not be able to participate in our class. Skirts, denim, crocs, sandals or school uniform are not allowed. It is crucial that student bring all their words and lyrics with them each week in order for sessions to run smoothly.

Uniform is available to order from your customer portal. Our theatre T-Shirts are recommend to purchase to wear for our end of year showcase. If not, you will be required to provide a plain black T-shirt.

**Personal Belongings:** We do not accept any responsibility for any damaged or loss of belongings whilst on the premises. To avoid any confusion we ask for any personal belongings to be labelled. Mobile devices (including tablets) are not allowed in our studio. If a student is caught using a device, this will be confiscated until the end of session.

**Student Behaviour:** We want our studio to be a fun and safe place for all students, thus any bad behaviour is not welcome, and will not be tolerated in our studio. If a student is disruptive in lessons, rude or unkind towards staff or their fellow pupils they will be issued a warning. If this bad behaviour is continued, a second warning will be put in place where will will inform home. If this continues they will be asked to take a week off to reflect on their behaviour or may be asked to leave our school. Please make sure your child is aware of our anti bullying policy before attending (available on our website).

**Parents/Guardians:** Parents/Guardians are not permitted to stay in the studio during lessons unless asked to do so by a member of staff.

**Medication:** If a student needs to take any of their own medication (whether self administered or otherwise) a member of staff MUST be informed. We accept no responsibility for administering medication (and/or its effects) and the student's parent/guardian must take full responsibility.

**Injury or Illness:** We accept no liability for any injuries sustained whilst participating in activities in the studio or on the studio premises. If your child gets injured or feels unwell, we will administer the necessary aid and call the emergency contact ASAP.

**Payments and Dates:** Payment agreements vary depending on the class you are enrolled in. Any payment is non refundable with absence or dismissal due to bad behaviour. Should you miss the payment deadline on your invoice, you'll have a 24-hour grace period to submit payment. If payment isn't received within this timeframe, a £5 late fee will be promptly applied to your account. Furthermore, for each subsequent week past the deadline, an additional £5 will be charged. Please note that failure to make payment by the deadline could lead to termination of your enrolment at our theatre school. All payments once made are non refundable and non transferable to other students under any circumstance.

**Photography/ Videos:** We may take photos/ videos during rehearsals to use as either a recap, for promotional purposes or for our social media platforms. If you do not wish for your child to participate in this, please speak to a member of our team immediately. The use of photography, filming and sharing such on social media is strictly prohibited during rehearsals by either the students or parents/ carers.

**Show Recording:** Our productions are recorded for parents to purchase to afterwards. Unfortunately everyone participating in our show will be in this recording. It is a condition of taking part of our theatre school that students will be featured. It is strictly prohibited for videos, clips or photographs of this Recording to be shared on social media. Due to the nature of the recordings, we are unable to edit students out.

**Safeguarding:** The safety and wellbeing of students is our number one priority. We have a clear safeguarding policy in place which is available to view on our website. If you have any concerns at all, please contact our head of theatre school or class teachers immediately.

**Trial session:** Each student is entitled to one free session per class type. If you are booked in for a free trial but don't show, this will be classes as your trail and your next session will be charged. Illnesses will obviously be excused. Please note that due to the nature of rehearsals, **free trails are not applicable for our show team.**

**Recommend to a friend:** Each student is entitled to use one recommend to a friend voucher. First session is still free for the new student plus £5 off both of your next term fee's if the new student signs up for the full term. Not applicable if they only attend the free trial. Quote THEATRE5 when joining with the students name they have been recommended by. Only valid for one new student. **Not applicable for our show team class.**

**Our Expectations:** Students must arrive to each class ready to go. The correct uniform must be in place and students must bring their words, lyrics & any scripts with them each week. If you are part of our show team, we recommend bringing a pencil with you.

**Social Media Presence:** As part of our Theatre School family, we encourage you (parents/ guardians) to share, like, comment and interact with our social media as much as possible to expand our brand further.

**Notice Period:** If you have signed up to our school and pull out of a production within 2 months of the show date, a £40 charge will be invoice to you to cover our costs of costume, licensing and any other expenses that will no longer be required.